



DIRECTOR'S REPORT FOR MONTHS OF APRIL – JUNE 2010

DEVELOPMENT:

- 90A Landscape Beautification – Contractor on site correcting substantial completion issues. Punch list not yet complete. On going.
- First Colony Park Improvements – Coordinating with League representatives on their upcoming All-Star games. Construction is on going.
- Brook Street Trail – Project design is on hold until easements are acquired. Property owner at Ulrich and Brooks will not consent to an easement. Design will be adjusted to connect up to their existing sidewalk. Design is being finalized by consultant. Received 90% construction plans for review. Consultant waiting on bridge rail detail from Engineering (University Blvd. Project) to complete plans. On going.
- Hwy. 59 Phase III – Ready to proceed to bid pending Council direction. On hold. Staff to discuss Keep Sugar Land Beautiful grant in June or July. Kimberly met with TxDOT in Austin Wednesday, June 23rd at Keep Texas Beautiful Conference. Funds will supplement this project for FY11 construction.
- Recreation Center - Received quotes for exterior furnishing selection. Proceeding with ordering benches and trash receptacles. Prepared an agenda item for a naming recommendation for the Parks & Recreation Advisory Board meeting to provide an opportunity to submit a naming recommendation if they should choose to do so. Kimberly met with Recreation staff and on FFE purchasing procedure.
- Memorials Project – Additional flags have been ordered. Memorial Number 1 complete.
- Settlers Way and Colony Bend Park – Design plans still progressing. Joe Chesser met with consultant on June 15. Will need to send Settlers Way Parkland through naming process – construction plans are at 50%. Revised Parks Board naming agenda item to include Settlers Way Parkland.
- First Colony Hike and Bike Trail – On going. Design is continuing.
- Brazos RiverPark Phase II – Joe Chesser met with team to discuss Strategic Project Scope Now that the Baseball Stadium is being proposed for the Imperial site.
- Senior Center Expansion – Park staff met with Building Services and Consultants on additional mold testing. Building Services working on contracts for additional air testing and wall demo/reconstruction. Mayor Thompson spoke at Senior Citizen Center and briefed Senior's on the City's plans. Contractor was in the building May 11th for testing. City Council approved CDBG as possible funding source to renovate the Community Center for Seniors Adult Center space. On going.

- Ditch H Hike and Bike Trial – Preliminary Engineering Report still ongoing. Met with LID 17 engineer to discuss layout. LID 17 responded favorably to the proposed route. Preliminary Engineering Report has been reviewed. Next step is to review with Engineering and determine next steps.
- Park Rehabilitation Projects – Playground replacement at Lost Creek Park contract is complete and project will move forward. Have instructed contractor to begin after July 4th. On going.
- Telfair Park - Parks staff to modify program elements based on light pole height limitations. Internal meeting to do schematic layout of park elements. Joe Chesser met with KSA Engineers to present Parks & Recreation Department's recommended layout of facilities. KSA to work on plan and FAA input. Meeting with KSA and team on July 1st to review progress. On going.
- Tree City – Research on policy issues on going. Have completed draft of “Tree Care” policy and have forwarded to Legal for review. Anticipate workshopping with Parks Board in September or October. PowerPoint complete for Parks Board on their role as the Tree Board. Legal has provided comments to ordinance. Submitted to Regional Forester for review. Addressing his comments/questions.
- Trees Across Sugar Land – Initial planning for FY11 event. Met with Keep Sugar Land Beautiful to coordinate Apache tree request.
- Parkland Dedication Update – Reviewing research from other Cities. Requested current status and history of Parkland dedication funds from the Treasury office and receiving input from Economic Development on land value data. Creating a map with future development areas that may be affected by the fee change. Received information on ordinance history from City Secretary office. On going.
- Imperial Park Trail / Eldridge Park Trail – Received final drawings for review. Joe Chesser met with consultant on April 14 to discuss reviewing final plans. Pending Council direction prior to bidding. Ready to proceed, pending Council direction.
- Gannoway Neighborhood Park – On July City Council Workshop for potential park donation. Working on agenda request and PowerPoint.
- Joe Chesser met and received proposal from Lake Management to attempt to clear up water quality in dog park pond. Processing contract. Maintenance staff has increased amount of tint used in pond and the water is now being kept blue.
- Standard Specification Strategic Project – Distributed planting and irrigation specifications to the strategic project team for group review in mid June. Kimberly Terrell attended progress meeting. Joe Chesser attended progress meeting. Revising Parks specifications per comments received.
- Kimberly Terrell working with Police Department to erect signs in Oyster Creek, Imperial, and Sugar Land Memorial Parks alerting visitors to Police Department cameras. Signs are ordered.

Joe working with Police Department on request for tree trimming. Determined that tree trimming would not make an impact. Suggest that after signs are added, re-evaluate and move trees if necessary in Fall. Signs fabrication complete. Met with Police Department on site to discuss appropriate location. Signs have been installed at Oyster Creek Park, pending at Imperial.

- Kimberly Terrell working with Scout group on potential Eagle projects. On going.
- Personal Memorials – Kimberly Terrell has suggested revisions to department policy and created informational brochure. Being reviewed internally. Working on two bench donations in Oyster Creek Park. Kimberly meeting with one donor week of June 21st to site bench location.
- Kimberly Terrell working with GIS group on mapping existing/proposed hike and bike trails. Coordinating with Houston-Galveston Area Council to provide appropriate layer information.
- Site inspection at River Park regarding a citizen request to modify the entry into Park at the Levee.
- Entry sign at Brindley Trail is down for repair. Sign is warped in one corner. Contacted sign company about defect. Discussions with sign company on going.
- Joe Chesser and Jim Browne met with Bobby Sarwar of local Cricket league to propose Duhacsek as a potential temporary site.

RECREATION DIVISION:

- The Special Events Team completed work on Concert Series.
- Teresa Preza continues with monthly Emerging Leader Academy meetings.
- Memorial Day Ceremony was held on Monday, May 31st. Briana Bachemin finalized the departure of The Wall That Heals with an estimated attendance of 12,000-13,000 throughout its stay in Sugar Land Memorial Park and a donation amount of \$4,121.27 from the Sugar Land community. Briana gathering all feedback from the Memorial Day Ceremony and finalizing the event evaluation form.
- Teresa Preza submitted the 50th Anniversary/New Year's Eve celebration for an International Special Event Society - Best Public Event award. The event was selected as one of 3 finalists and the winner will be announced in early August.
- Teresa Preza met with COX Radio to discuss a potential one-year contract with them to promote our events and for them to provide free emcees for each event. Teresa secured COX radio sponsorship for Red, White & Bluefest.

- Teresa Preza selected Pyrotechnics for this year's Red, White & Bluefest fireworks provider (new company).
- Teresa Preza met with Whole Foods' marketing manager to discuss potential business partnerships. Whole Foods is interested in being the EGGStavaganza main sponsor at \$5,000 and the children's stage sponsor at Red, White and Bluefest for \$8,000.
- Teresa Preza met with Wellness Committee team to develop the Expo for late September.
- Teresa Preza met with Councilman Abraham and Masala Entertainment representatives to discuss the Festival of Colours event.
- Jigyana Patel secured first and second bands "Fired Ice Cream" and "Tropicrew" for Red, White & Bluefest.
- Jigyana Patel developing emcee notes for Children's and Main stage and working on securing contracts for Children's activities for Red, White & Bluefest.
- Briana Bachemin securing a National Anthem Singer for the Red, White and Bluefest.
- Briana Bachemin finalizing the policy and procedures for City Sponsored Celebratory and Special Events.
- Senior Spring Fling dance was held at the Sugar Land Community Center on April 22nd with 50 participants.
- Sandy Penman hosted a Line Dance "Dance Party on May 6th at the Sugar Land Community Center and over 100 people attended.
- The Walking Club participants were issued t-shirts to wear while walking the mall to promote the program. Front of shirt says: "Sugar Land Senior Center Walkers" and back of shirt says: "Walking through the Sweet Life!"
- Senior Center Volunteer of the Year is - Nancy Dobbs.
- Kelly Penewitt prepared a "Leisure Class Open House" on May 7th at the Sugar Land Community Center. Had seven leisure class instructor participate and approximately 25 visitors.
- Senior Incredi-Bowl Tournament held at Incredible Pizza on May 10th.
- Kelly Penewitt and Sandy Penman met with John Kmiecik from Texan Plus and discussed hosting a June 4th Wii Sugar Bowl tournament at the Sugar Land Community Center. Hosted 10 teams from all over Houston including Pasadena.
- Kelly Penewitt and Sandy Penman worked on "unadvertised senior activities" for May. Using email blasts and the calendar handouts to disperse information.

- Kelly is working on fall leisure classes and information for Sugar Land Today August/September issue.
- The Senior Center offered these activities April – June:
 - a. Numerous Movies
 - b. Celebrated Birthdays (once a month)
 - c. Nifty after Fifty Exercise
 - d. Played Bingo, Surprise Bingo & Health Bingo
 - e. Bunco
 - f. Pot Luck Luncheon
 - g. Health Chats
 - h. Fire Safety Chats
 - i. 9-Ball Pool Tournament
 - j. Wii Baseball Tournament
 - k. Wii Archery Tournament
 - l. Elder Berries & Sugar Babes Lunch Out (once a month)
 - m. AARP Meetings
 - n. AARP Drivers Safety
 - o. Masters of Memory
 - p. History of Sugar Land Part 1 & 2
 - q. Book Club
- Senior Field Trips April - June:
 - b. Bayou and Bat Adventure - 18 participants on April 21.
 - c. Spring Fling - 50 participants on April 22.
 - d. Mystery Adventure - 12 participants on May 5.
 - e. Paragon Adventure – 49 participants on May 19 & 20.
 - f. Broadway Across America – “Young Frankenstein” - 7 participants on June 2.
 - g. Houston Museum of Natural Science in Sugar Land - 11 participants on June 24.
- Swim Lessons began May 25th with 34 participants. Municipal Pool opened for the weekend on Saturday, May 29th Memorial Day weekend. First summer audit received Meets Standards. As of June 23rd there were 2,407 visitors to the City pool and 168 participants in swim lessons.
- Leisure Classes – Approximately 5,000 participants in April, May and June. Five new classes added: Zumba, Zumba Gold, Tai Ji, Music & Play and Chinese Brush Painting.
- Kelly Penewitt and Sandy Penman met with Park Manor and Senior Vantage to discuss potential partnerships.
- Senior Wii Bowl Tournament with Texan Plus was held on June 4. Ten teams from all over Houston participated with 96 people in attendance.
- Senior Reunion Dance was held at the Sugar Land Community Center on June 10th with 45 participants.

- Day Camp Counselors started training on June 1.
- Heather Bluejacket visited McCoys Incorporated to go over details of furniture for Recreation Center.
- Heather Bluejacket met with the Greater Sugar Land Pony League to discuss and enforce City policies on field usage.

Looking Ahead 2010:

- Sunday, July 4 – Red, White & Bluefest – Oyster Creek Park.
- Monday, September 6 – Municipal pool closes for season.
- Saturday, October 30 - Halloween Town – Town Square.
- Sunday, October 31 – Senior Monster Mash – Sugar Land Community Center.
- Thursday, December 2 – Christmas Tree Lighting at Town Square.
- Thursday, December 9 - Senior Holiday Gala – Sugar Land Community Center.
- Share Your Holiday Food Drive – Sugar Land Community Center – To Be Announced.